

**Government Affairs Committee
November 6, 2003 @ 8:00 a.m.
Tribal Office Meeting Room**

1. **Call to Order & Roll Call:**

Chairman Michael Chapman called the meeting to order at 8:10 a.m. Present: Laurie Boivin, Annette Warrington, Ann Marie Johnson, Ben Kaquatosh, and Kathy Kaquatosh. Also present: Rita Keshena, Nick Peroff, Pat Corn, Patti Peterman, Eva Johnson and Dan Maine.

2. **Moment of Silence** - A moment of silence was observed.

3. **Review of Minutes Dated October 21, 2003:**

Motion by Ben Kaquatosh to approve the minutes dated October 21, 2003. Seconded by Annette Warrington. 5-for, 0-opposed, 0-abstain, 0-absent. Motion carried.

4. **Discuss Amendment to Ordinance 80-33 Credit Transactions:**

The committee felt that the only mandatory wage assignments be court ordered or if they have a debt to the Tribe. If the people do not work for the Tribe then they go to small claims court.

The committee would like to see an administrative policy created for voluntary wage assignments.

Motion by Ben Kaquatosh to recommend to the Menominee Tribal Legislature to repeal Ordinance 80-33 in its entirety. Seconded by Laurie Boivin. 5-for, 0-opposed, 0-abstain, 0-absent. Motion carried.

Motion by Laurie Boivin that an administrative procedure be developed by the management team regarding the handling of voluntary wage assignments to include what type of wage assignments the Tribe will consider entering into. Seconded by Ben Kaquatosh. 5-for, 0-opposed, 0-abstain, 0-absent. Motion carried.

5. **Discuss Financial Software:**

Kathy went over the survey results from the Finance department. The committee had concerns about if Fundware will solve any of the problems/concerns that have come up in this past year.

The committee would like to develop a team to look at a needs assessment and develop an RFP.

Motion by Laurie Boivin that a sub-committee be developed to draft a needs assessment form in order to solicit for an RFP for software needs and we have representatives from MIS, Finance, Human Resources, Payroll, Administration and Internal Audit to be part of the core team that comes up with the needs assessment that integrates all areas. Seconded by Ann Marie Johnson. 5-for, 0-opposed, 0-abstain, 0-absent. Motion carried.

6. **Discuss Personnel Policies & Procedures:**

Human Resources Director is still waiting on copies of policies from other Tribes to come in. The committee will discuss at the next meeting.

*Ben Kaquatosh left meeting at 9:30 a.m.

7. **Other Business:**

-Insurance update-Dan Maine

The committee was concerned that the Insurance numbers and the Finance numbers do not match. These need to reconcile. We should have numbers or notes on the claims that are extra ordinary that are outside the scope of an ordinary claim. In the October claims that were paid we need to know the dollar amount of claims that were associated with 2003 because that was under the old plan. We also need to have a breakdown of the savings monthly for the new plan that shows the out of network savings. Document any current extra ordinary cases, the impact on the plan, and the expected timeframe on the impact of the plan or is it going to be an additional two months or the rest of the person's life.

We also need to have a consolidated monthly insurance report that shows actual or what came out of the checking account and also this additional information.

Motion by Annette Warrington to have a sub-committee consisting of Ann Marie Johnson, Kathy Kaquatosh, Dan Maine and Laurie Boivin work on a report on how to reconcile the insurance reports and bring back to the Governmental Affairs Committee. Seconded by Laurie Boivin. 4-for, 0-opposed, 0-abstain, 1-absent. Motion carried.

- Gaming Business Committee-John Wilhelmi is supposed to be working on this ordinance.

-Net Use Revenue Plan-needs to be brought back to the Legislature.

-Annual reports for the General Council-the Chairman of each committee will be reporting at the council.

8. Adjournment:

Motion by Ann Marie Johnson to adjourn. Seconded by Kathy Kaquatosh. 4-for, 0-opposed, 0-abstain, 1-absent. Motion carried.

Meeting adjourned at 10:04 a.m.

Respectfully Submitted by
Legislative Staff Services